

Instructions for Completing Proof of Claim Forms

In completing the attached form, your attention is directed to the notes on the form and to the following requirements:

Capitalized Terms:

All capitalized terms in the Proof of Claim form not specifically defined in the Proof of Claim form shall have the same meaning as ascribed to such terms in the Priority Claims Process Order as granted by the Honourable Justice Jeffrey of the Court of Queen's Bench of Alberta on March 21, 2019.

Proof of Claim:

1. The form must be completed by an individual and not by a corporation. If you are acting for a corporation or other person, you must state the capacity in which you are acting, such as, "Credit Manager", "Treasurer", "Authorized Agent", etc., and the full legal name of the party you represent.
2. The person signing the form must have knowledge of the circumstances connected with the claim.
3. The nature of the claim must be indicated by ticking the type of claim which applies. e.g. –

Ticking (A) indicates the claim is builders' lien claim under *The Builders' Lien Act*, SS 1984-85-86, c B-7.1. Details establishing the validity and quantum of a Claimant's builders' lien under *The Builders' Lien Act*, SS 1984-85-86, c B-7.1 must be submitted in the affidavit to be attached as Schedule "A" to the Proof of Claim form, which should include all relevant agreements, documents, instruments, invoices, etc.;

Ticking (B) indicates the claim is a trust claim pursuant to section 7 of *The Builders' Lien Act*, SS 1984-85-86, c B-7.1. Details establishing the validity and quantum of the Claimant's trust claim under *The Builders' Lien Act*, SS 1984-85-86, c B-7.1 must be submitted in the affidavit to be attached as Schedule "A" to the Proof of Claim form, which should include all relevant agreements, documents, instruments, invoices, etc.;

A claimant may have separate claims in different categories, in which case a separate Proof of Claim form must be submitted for each claim.

The person signing the form must insert the place and date in the space provided, and the signature must be witnessed.

Send a copy of the completed Proof of Claim, by 5:00 pm (Calgary Time) on April 30, 2019 by prepaid ordinary mail, courier, personal delivery or electronic or digital transmission, to the Receiver at the below address:

Alvarez & Marsal Canada Inc., in its capacity
as Receiver of Sprague-Rosser Contracting Co. Ltd.

Commerce Place
Suite 1680, 400 Burrard Street

Vancouver, BC V6C 3A6
Attn: Marianna Lee
Email: sprague@alvarezandmarsal.com

Additional information regarding the Debtor's proceedings, as well as copies of the Claims Package may be obtained at <https://www.alvarezandmarsal.com/sprague>. If there are any questions in completing the Proof of Claim, please contact Marianna Lee of Alvarez & Marsal Canada Inc. at 1-604-639-0845 or sprague@alvarezandmarsal.com.