

23 December 2025

To all employees of M.A Services Group Pty Ltd (Administrators Appointed)

Dear Sir / Madam

M.A Services Group Pty Ltd (Administrators Appointed)
ACN 151 498 001 (the "Company")

Appointment of Voluntary Administrators

I am writing to let you know that Jason Tracy and I were appointed as voluntary administrators to the Company on 23 December 2025. Evidence of our appointment is attached to this letter for your reference.

Termination of Your Employment

The appointment of administrators has triggered breaches of key licensing conditions, meaning the Company is unable to lawfully continue certain core functions. Given this, and the liquidity position of the Company, we have no alternative but to cease trading the business effective immediately on our appointment.

As a result, we have had to make the difficult decision to terminate your employment effective immediately on **Tuesday, 23 December 2025**.

You must cease any work that you are currently undertaking for the Company.

Future Work Opportunities

In our role as voluntary administrators, we are evaluating a range of options to preserve continuity of services and future employment opportunities wherever possible. This includes fielding enquiries from a number of parties that may be interested in acquiring the Company's assets.

This may result in opportunities for a new party to provide you with employment. In this event, you will be contacted directly by any new party.

Company Assets

We understand that you may presently be in possession of assets which are owned by the Company including motor vehicles, computers, mobile phones and other tools of trade.

We, or our agents, will be in contact with you shortly to provide further information regarding the actions required to be taken with respect to the Company's assets.

Employee Assistance

We appreciate that this is a difficult time and as such, we encourage you to seek support from family, friends and not-for-profit mental health organisations. A range of helpful resources, including further information about the Australian Government Fair Entitlements Guarantee (**FEG**) scheme (which may be available to employees in the event that the Company is placed into liquidation) are available at: <https://www.australia-alvarezandmarsal.com/creditors-australia>.

Alternatively, more information about the FEG scheme is available at their website and they can be contacted by email at: IndustryAdjustment@dewr.gov.au.

Queries and Further Information

Should you have any queries or require any assistance or further information, please contact our office by email at MAServices@alvarezandmarsal.com.

Yours faithfully

A handwritten signature in black ink, appearing to be 'GK' followed by a stylized flourish.

Glen Kanevsky

Joint and Several Voluntary Administrator

Form 505

Corporations Act 2001
415(1), 427(2), 427(4), 450A(1)(a),
499(2C)(a) & (b), 537(1) & (2),
Insolvency Practice Rules (Corporations) 2016
s70-60(2)
Corporations Regulations 2001
5.3B.50, 5.3B.54, 5.5.06

External Administration or Controllorship Appointment of an administrator or controller

Liquidator details

Registered liquidator number

439746

Registered liquidator name

GLEN KANEVSKY

Company details

Company name

M.A SERVICES GROUP PTY LTD

ACN

151 498 001

Industry division

**ADMINISTRATIVE AND SUPPORT
SERVICES**

Industry group

Other Administrative Services

ANZSIC Code

729

Add a new appointment

Appointee details

Liquidator No.

439746

Person Name

GLEN KANEVSKY

Address

**ALVAREZ & MARSAL AUSTRALIA,
LEVEL 14 100 QUEEN STREET
MELBOURNE VIC 3000 Australia**

Type of Appointment **Appointed Jointly and
Severally**

Appointee details

Liquidator No. **429179**

Person Name

JASON MARK TRACY

Address

**'ALVAREZ & MARSAL AUSTRALIA'
LEVEL 25 20 BOND STREET SYDNEY
NSW 2000 Australia**

Type of Appointment **Appointed Jointly and
Severally**

Appointment Details

Provide the date of appointment.

23-12-2025

Type of administrator

Administrator

Method of appointment

other appointment

Authentication

This form has been authenticated by

Name **GLEN KANEVSKY**

This form has been submitted by

Name **Matthew DICK**

Date **23-12-2025**

Payment

You need to pay the fee (and any late fees if required) by Bpay or cheque in accordance with the instructions on your invoice

For more help or information

Web www.asic.gov.au
Ask a question? www.asic.gov.au/question
Telephone 1300 300 630